



COVID-19 Suggested action plan for Strata Buildings

The health, wellbeing and safety of residents, contractors and visitors is always a top priority. Strata Companies & their Council of Owners should follow the advice from World Health Organisation (WHO), the Department of Health and other professional bodies in relation to action and procedures that should be followed.

Below are recommended actions that should be taken

1. Regular notice to all residents and owners
2. Place Government notices about COVID-19 around the property.
3. Increased cleaning around common property with special focus on
 - handrails
 - lifts (buttons)
 - door handles
 - Gyms – all equipment to be cleaned at least twice per day
4. Place notices in common facility areas (gym, pools) advising if a resident has a cold, runny nose etc not to use the facilities.
5. Ban any group gatherings in common areas until further notice
6. Request residents to limit the number of visitors they have in their apartments and request they seek information from guests about overseas travel etc prior to entering the property.
7. Request residents keep at least 1-metre distance between each other
8. Maintain a register of any quarantined residents or residents with known infection.
9. Request any resident who has returned from overseas to advise building management or the strata managers so they can be added to the register.
10. Ensure that any short-term occupants are fully aware of the property requirements and that those owners who rent their units on this basis either re-consider letting them out or if they do they ensure that the units are fully cleaned and disinfected after each vacancy.

Thank you for your co-operation and understanding.